

TTCCP Coordinating Committee Meeting Minutes

1 – 3 pm, Thursday May 31st, 2018

TCOE, Boulder Room

Teleconference number 530-623-2861 ext 220

Attendance: Jim Underwood, Sarah Supanhan, Travis Finch, Jill Richards Josh Smith, Samantha Chilcote, Teckla Johnson (on phone)

1. Approve Minutes Last Coordinating Meeting
 - A. Motion to approve by Sarah, second by Jill, 052918 Minutes approved
 - B. See Minutes 052918 TTCCP Coordinating Committee.doc
2. New grants
 - A. CTEIG (Jim)
 1. MOU and Budget Discussion
 1. Make selection with TAUSD for Coordinator and includes faculty liaison between THS and TTCCP
 2. One co-chairperson can sign agreements as long as both co-chairs agree
 3. Change in TAUSD priorities with change in administration
 4. Change rates in budget so it will be less time because the WRTC has higher rates for employees
 5. There will be enough money for 1 FT and 1 PT
 6. Redefine CTE Promotion to include travel
 7. What is the grant cycle for NST?
 1. Jim will ask Kevin O'Rorke about dates for NST grant cycle
 2. Can we use funds awarded this year from CTEIG as match for McConnell 2018-2019 funds?
 2. Draft TAUSD-TTCCP MOU CTEIG Grant.doc
 3. Revised TTCCP Career Experience Placement Program.pdf
 - B. 2018-2019 Kindergarten Readiness Proposal (Sarah)

1. Change Submitting Entity Kindergarten Readiness Grant 2018-2019 to WRTC from TCOE
 1. Outcome is a survey to parents to determine kindergarten preparedness and revise preparedness curriculum to be have Sam as primary contact
 1. First Five meets in June to determine grants for next fiscal year
3. Action Team Update
 - A. Business Questionnaire (Travis)
 1. Almost 40 responses received in paper form to TCOE but 10 online but some only responded to one side
 1. Due June 8th
 2. Some return to sender so we can refine address list in the future
 - B. Goals and Objectives (Travis and Jim)
 1. Refine Goals and Objectives, with Action Items based on Grant deliverables
 1. For every Objectives, there would one or more Actions (for repeated Actions use same color code)
 2. Objective: Seek funding to develop programs and collaboration with other entities to evaluate curriculum, Action:
 3. Standardize Business Questionnaire and Skill Survey
 4. Each Action should include verb
 5. Merge Proposed Actions under Objectives
 6. Sarah wants to emphasize that each Objective could be a separate Action Team
 7. Encourage Partner follow-up on Goals and Objective with Actions through CTE structure (using the Org Chart as a guide), expect a ask for participation in further refinement of Goals and Objectives and Actions
 8. Use results to have conversation with schools about priorities for programs and graduation requirements

9. Would like to add life skills class through Shasta College but that is different from worksite learning (internship for dual credit)
10. Use TAUSD as model to show Hayfork and Southern Trinity
11. Solicit donations Goal, Objective e as a mechanism for funding at large
12. Goal refine by start of 2018 fiscal year
13. Desired outcome Partner Meeting is to approve Goals and Objectives

2. Draft TTCCP Goals and Objectives with grant deliverables.doc

C. ACEs (Sarah)

1. Have all of TAUSD going to ACEs Workshop in August, lots of Trauma having adverse experiences, lots of Trauma among children, visiting medical practitioners have different protocols for dealing with Trauma, developing consistent protocol for Trinity County, if not threat then they are sent back to school, including a reentry plan, working with Probation trying to get an intervention officers for County, there is also a Smart (crisis response) team who guides school administration on how to evaluate and deal with in a crisis, needs law enforcement to deal with child and parents in their home and other situations, waiting for new sheriff to be elected
2. CalPATHs, Sarah has given MOU but has not gotten response

D. First Year College Community Connection (Sarah)

1. Need to be a Proposed Action under Goals and Objectives

4. Action Item Review (Samantha)

A. Jim

1. will ask Kevin O'Rorke about dates for NST grant cycle
2. Follow through with Paul about what courses are offering through dual enrollment

B. Everyone

1. Input on Goals and Objectives
2. Input of June 11, 2018 Coordinating Committee Agenda